



The Ohio State University
Alumni Association, Inc.

Veterinary Medicine Alumni Society

Constitution of
The Ohio State University
Veterinary Medicine Alumni Society

CONSTITUTION AND BY-LAWS

Article I - Name

The name of this organization is The Ohio State University Veterinary Medicine Alumni Society, hereafter referred to as the Society. It shall be an integral part of The Ohio State University Alumni Association, Inc., the official alumni organization of The Ohio State University, hereafter referred to as the Association.

Article II - Object

This Society is formed to promote the advancement of the best interests of The Ohio State University College of Veterinary Medicine by providing fellowship and the furtherance of professional relationships among the alumni, students, faculty, staff and friends of the College and Society. The Society also will promote and support the mission of The Ohio State University Alumni Association, Inc.

Article III - Membership

Section 1: All DVM, MS and PhD graduates of The Ohio State University College of Veterinary Medicine are eligible for active membership in the Society.

Section 2: Such non-alumni who by their interest and activity have distinguished themselves by their work for the College of Veterinary Medicine or the Society may be entitled to associate membership by special action of the Board of Trustees of the Society. Completion of an internship or residency certificate program without 15 hours of course work at The Ohio State University will qualify for associate membership status.

Section 3: Associate members are ineligible to vote or hold office. They may serve as committee members.

Section 4: Membership in good standing is defined as having membership dues paid for the current year.

Article IV - Board of Trustees

Section 1: The Board of Trustees, all of whom must be members of The Ohio State University Alumni Association, Inc. and the Society, shall consist of:

- a) the officers of the Society
- b) the immediate past-president of the Society
- c) twelve members at-large
- d) one faculty coordinator of alumni affairs, who shall be recommended by the Dean and approved by the Board of Trustees
- e) the Dean of the College of Veterinary Medicine as an ex officio non-

voting member

f) the President/CEO of The Ohio State University Alumni Association, Inc. or his/her designee as an ex officio non-voting member

g) the non-faculty alumnus representative of the College of Veterinary Medicine, nominated by the Dean, to the Alumni Advisory Council of

The Ohio State University Alumni Association, Inc. as an ex officio non voting member

h) one student representative from each class to be recommended by the class president and approved by the Board of Trustees as non-voting members

i) the Dean of Student Affairs as an ex officio non-voting member

j) the Director of Alumni for the College of Veterinary Medicine as an ex officio non-voting member

Section 2: The Board of Trustees shall have full power to fill all vacancies.

Section 3: The government of this Society and the direction of its activities shall be vested in the Board of Trustees.

Section 4: A meeting of the Board of Trustees may be called by the President of the Society upon written request from four members of the Board of Trustees.

Section 5: The Board of Trustees shall hold two regular meetings a year; one before the annual meeting of the Society to draw plans therefore, and the other at the discretion of the President.

Section 6: The twelve at-large members shall be elected for three-year terms.

Section 7: Any Board officer or member having more than three unexcused absences to meetings per year may be dismissed from the Board.

Section 8: Term limits for members of the Board of Trustees (at-large) will be limited to two (2) consecutive terms.

Article V - Officers

The officers of this Society shall consist of president, president-elect, secretary, and treasurer all of whom must hold membership in The Ohio State University Alumni Association, Inc.

The duties of the officers shall be those generally exercised by such officers and others as may be assigned to them by the Board of Trustees.

Article VI - Duties of Officers

Section 1 - President: The President shall preside at all meetings of the Society, and shall be chairman of the Board of Trustees and a member of all Committees. The term of this office shall be one year.

Section 2 - President-Elect: In the absence, disability, or upon the request of the President, the President-Elect shall perform the duties of the President. If the office of President becomes vacant, he shall become President for the unexpired term. The term of this office shall be one year.

Section 3 - Secretary: The Secretary shall have custody of the names and addresses of the alumni of the College of Veterinary Medicine provided by the President/CEO of The Ohio State University Alumni Association, Inc. or his/her designee. He or she shall record all changes, notifying immediately the Association of any additions or corrections to the list. He or she shall not release the list for political or commercial purposes, subject to expulsion from office by the Board of Directors of the Association. Release of the list shall be made only on approval of the President/CEO of The Ohio State University Alumni Association, Inc. or his/her designee subject to the constitution of the Association.

He or she shall send out all notices of meetings and shall send reports of all meetings and activities of the Society to the President/CEO of The Ohio State University Alumni Association, Inc. or his/her designee for publicity in the *Ohio State Alumni Magazine* or other communication means.

Section 4 -- Treasurer: The Treasurer shall collect all monies and disburse all funds subject to the approval of the Board of Trustees and shall perform duties as outlined by the Board of Trustees.

The approved slate of officers shall be presented at the annual meeting of the Society, elected by a majority vote of those present and voting at the annual meeting, installed at the annual meeting, and hold such offices until the adjournment of the following annual meeting. Elections will be held at the annual meeting to replace Board members whose terms have expired. The Board of Trustees will select the aforementioned officers.

Article VII - Dues

Dues may be established by the Board of Trustees.

Article VIII - Meetings

Section 1: At least one meeting shall be held each year. Failure to comply with this provision shall make the Society charter subject to revocation by the Association.

Section 2: The annual meeting of the Society shall be held in conjunction with

The Ohio State University College of Veterinary Medicine's alumni weekend.

Section 3: There shall be such other meetings each year as the President, with the approval of the Board of Trustees of the Society, deems desirable.

Section 4: The President of the Society must call a meeting upon the written request of 10 percent of the active members of the Society. Upon failure of the President to call such a meeting within 30 days of such a request, the meeting may be called by any other officer or member of the Board of Trustees, or by the petitioning members. In such instances, the President/CEO of The Ohio State University Alumni Association, Inc. or his/her designee shall be notified, and he/she shall send due notice of the time, place, and purpose of the meeting to all members of the Society.

Section 5: Where this constitution fails to provide authority for procedure, Robert's Rules of Order shall be used.

Article IX - Committees

Section 1: The President of the Society shall appoint the following standing committees with the approval of the Board of Trustees.

a) Executive Committee: The Executive Committee of the Board of Trustees shall be the officers, the President/CEO of The Ohio State University Alumni Association, Inc. or his/her designee, and the College faculty alumni coordinator. The Executive Committee shall be empowered to act on behalf of the Board between Board meetings. All such actions must be reported to the Board at its next meeting, and shall be subject to final approval by the Board.

b) Nominating Committee: The Nominating Committee shall consist of the President, immediate past-president, and three members at-large of the Board. They shall prepare a slate of officers and present it to the Board of Trustees for approval.

c) Awards Committee: It shall be the duty of this committee to select an alumnus or alumni to receive the Alumni Recognition Award(s) on a yearly basis. The award(s) shall be presented during the Society's annual meeting. The selection committee shall include: the Society's President-Elect (as chair), an alumni faculty member, and three at-large Board members.

Section 2: The President of the Society, with the approval of the Board of Trustees, shall appoint such additional committees as in the President's judgment the interests of the Society may require, and may prescribe the duties of such committees.

Article X - By-laws

The Society is permitted to establish by-laws at any regular Board meeting of the Society, a quorum being present, by a two-third vote of all board members present, provided that notice of such proposed by-laws shall have been emailed to each board member at least ten days before such meeting. No amendment or addition to the by-laws can be made that is not in harmony with the Society's constitution.

Article XI - Adoption

This constitution shall be officially adopted upon its approval by a majority vote of the active members of the Society in attendance at any regular or special meeting of the Society. It shall take effect upon the granting of a charter by the Board of Directors of The Ohio State University Alumni Association, Inc. authorizing its functioning as one of the official alumni organizations of The Ohio State University.

Article XII - Amendments

This constitution may be amended by a majority vote of all active members present at any duly called meeting of the members of the Society. Any proposed amendment shall be provided to all active members at least thirty (30) days prior to a duly called meeting. No amendments shall take effect until duly approved by the Board of Directors of The Ohio State University Alumni Association, Inc.

Dissolution

In the event the College of Veterinary Medicine Alumni Society becomes defunct, its assets shall be deposited in the College of Veterinary Medicine Alumni Scholarship Fund (607490).

Original Date September 7, 1979

Revised September 18, 1987

Revised September 20, 1991

Revised September 1996

Revised September 2008